

**PINEY-Z COMMUNITY
DEVELOPMENT DISTRICT**

SEPTEMBER 9, 2013

AGENDA PACKAGE

Piney-Z Community Development District
Severn Trent Services, Management Services Division
210 North University Drive, Suite 702 • Coral Springs, Florida 33071
Telephone: (954) 753-5841 • Fax: (954) 345-1292

September 3, 2013

Board of Supervisors
Piney-Z Community Development District

Dear Board Members:

The Audit Committee meeting and regular meeting of the Board of Supervisors of the Piney-Z Community Development District will be held **Monday, September 9, 2013 beginning at 6:30 p.m.** at the Piney-Z Plantation Lodge, 950 Piney-Z Plantation Road, Tallahassee, Florida. Following are the advance agendas for the meetings:

Audit Committee

1. Roll Call
2. Ranking of Audit Firm Proposals and Recommendation of Selected Audit Firm
3. Adjournment

Regular Meeting

1. Roll Call
2. Pledge of Allegiance
3. Approval of the Minutes of the August 12, 2013 Workshop and Regular Meeting
4. Consideration of Audit Committee Recommendation to Enter into a Three-Year Contract with the Selected Audit Firm
5. Update on the Meeting with the City of Tallahassee and the HOA
6. Attorney's Report - Amenities Key Fob Agreement
7. Manager's Report
 - A. Update on Health Insurance for the Property Manager
 - B. Consideration of Proposed Increase in Management Services Fee
8. Property Manager's Report (including Access and Revenue Reports)
 - A. Piney-Z CDD Amenities (Fitness Center, Lodge, Pavilion, Playground, Pool and Grounds)
9. Supervisor Requests
10. Acceptance of the July 2013 Financial Statements and Approval of the Check Register and Invoices
11. Audience Comments
12. Adjournment

Prior to the regular meeting, the Audit Committee will convene to rank the audit firm proposals received and to make a recommendation on the selection of an auditor. The proposals received in response to the District's request for proposals for audit services are enclosed separately for your review. Also included is a summary of the proposals and a form that can be used in the evaluation of these firms based on the committee's previously established criteria.

Piney-Z CDD
September 3, 2013
Page 2

Enclosed under the third order of business for your review are the minutes of the August 12, 2013 workshop and regular meetings.

The fourth order of business is to consider the Audit Committee's recommendation of an audit firm. At this time, the Board will consider the recommendation and then authorize the Chairman and staff to negotiate and enter into a three-year contract with the firm that is selected.

The fifth order of business will be an update from Chairman Michael Lee on the meeting with the City of Tallahassee and the HOA.

Enclosed under the Manager's Report is an update on efforts to identify less expensive but equal health insurance coverage for the Property Manager. Also, a proposal to address the increase in service due to the change in the annual meeting schedule will be provided under separate cover.

The Property Manager's Report is included under tab 8 with supporting documents for his report.

The July 2013 financial statements and check register are enclosed for your review.

Any additional supporting material for the items listed above will be distributed at the meeting. If you have any questions, please give me a call at (904) 940-6044.

Sincerely,

Janice Eggleton Davis/ms
District Manager

cc:	Maureen Daughton	Bob Reid	Lance Rogers
	Doug Sealy	Claudia Vaccaro	Michael Eckert

MINUTES

**MINUTES OF WORKSHOP
PINEY-Z COMMUNITY DEVELOPMENT DISTRICT**

A workshop of the Board of Supervisors of the Piney-Z Community Development District was held on Monday, August 12, 2013 at 3:00 p.m. at the Piney-Z Plantation Lodge, 950 Piney-Z Plantation Road, Tallahassee, Florida.

Present and constituting a quorum were:

Michael Lee	Chairman
Joe Didier	Vice Chairman
Jan Bridges	Assistant Secretary
Richard Kessler	Assistant Secretary
Cheryl Hudson	Assistant Secretary

Also present were:

Maureen Daughton	District Counsel
Lance Rogers	Property Manager
Alan Cox	Alan Cox Aquatics
Residents	

The following is a summary of the discussions at August 12, 2013 Piney-Z Community Development District Board of Supervisors Workshop.

FIRST ORDER OF BUSINESS

Roll Call

- Mr. Lee called the meeting to order, outlined the workshop format, and called the roll.
- Mr. Rogers addressed the tree that split and fell at the Lodge. Discussion followed.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

FOURTH ORDER OF BUSINESS

Workshop Activities and Parameters (Supervisor Kessler)

- Mr. Kessler addressed workshops versus CDD meetings.
- Workshop topics and agendas were addressed.
- Items for the agenda need to be approved at a regular meeting; Mr. Kessler encouraged everyone to think about workshop topics and get them approved before meetings are adjourned.

- Discussion followed on discussing items in the workshop so they are prepared to follow-up and/or vote at the meeting.
- Mr. Didier addressed better communication with the residents and Board.
 - Placing the agendas on the website earlier.
 - Providing Property Manager's Report, check register and minutes earlier.
 - Cost centers providing more explanation.
 - Agenda packages earlier.
 - Extensive discussion followed.

THIRD ORDER OF BUSINESS

Supervisor Roles (Supervisor Kessler)

- Mr. Kessler addressed guidelines for what a Supervisor can or cannot do.
 - Delegating Board members to do a task/project.
- Ms. Daughton addressed Board members contacting vendors or contractors for estimates for work they would like to see done noting her preference would be for this contact to be made by the Property Manager.
 - No one member has any authority to bind the Board.
- Discussion followed on CDD members attending and speaking at HOA meetings.
- Mr. Kessler addressed the Property Manager's employment agreement stating he is responsive to Severn Trent. Discussion followed.
- Mr. Rogers addressed the needs for the lodge, pool and fitness center.
- Ms. Hudson addressed the constraints of the Sunshine Law. Discussion followed.

The record will reflect the Board took a brief recess.

FIFTH ORDER OF BUSINESS

Organizing Board Goals (Supervisor Kessler) and Priorities (Supervisor Didier)

- Mr. Didier addressed setting goals and priorities of where the Board is going for this year and next year.

- Discussion followed on:
 - Cost savings / reducing expenses.
 - Lodge - maintenance, repairs and/or improvements.
 - Long-term planning for dissolution / turnover.
- Ms. Lytle inquired about the increase in assessments for FY 2014.
 - Mr. Lee responded there are major expenses which have not been dealt with such as the roof and termite damage.
 - Mr. Didier addressed reserves.
 - Reserve studies were addressed.
- Ms. Lytle addressed the planning required by the HOA if the decision is made for the CDD amenities to be turned over to the HOA in 2019.
Discussion followed.

SIXTH ORDER OF BUSINESS

**Discussion of Workshop Dates
(Supervisor Didier)**

- Discussion followed on a time for workshops.
- Mr. Didier further addressed Board priorities.
 - Discussion followed on devoting a workshop to setting priorities.
- Mr. Didier outlined project estimates:
 - Fitness Center - \$62,000
 - Lodge - \$60,000
 - Pavilion and Bathrooms - \$6,000
 - Playground and Gazebo Park - \$16,000
 - Pool - \$142,000
- Discussion returned to workshops.

SEVENTH ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS

Adjournment

There being nothing further, the workshop was adjourned.

MINUTES

**MINUTES OF MEETING
PINEY-Z COMMUNITY DEVELOPMENT DISTRICT**

A regular meeting of the Board of Supervisors of the Piney-Z Community Development District was held on Monday, August 12, 2013 at 6:30 p.m. at the Piney-Z Plantation Lodge, 950 Piney-Z Plantation Road, Tallahassee, Florida.

Present and constituting a quorum were:

Michael Lee	Chairman
Joe Didier	Vice Chairman
Jan Bridges	Assistant Secretary
Richard Kessler	Assistant Secretary
Cheryl Hudson	Assistant Secretary

Also present were:

Janice Eggleton Davis	District Manager/Secretary
Maureen Daughton	District Counsel
Lance Rogers	Property Manager
Alan Cox	Alan Cox Aquatics
Residents	

The following is a summary of the discussions and actions taken at August 12, 2013 Piney-Z Community Development District Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Lee called the meeting to order and Ms. Davis called the roll.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

The Pledge of Allegiance was recited.

THIRD ORDER OF BUSINESS

Approval of Minutes of the July 15, 2013 Audit Committee and Regular Meeting

On MOTION by Mr. Kessler seconded by Ms. Hudson, the July 15, 2013 Audit Committee minutes were approved as presented with votes as follows:

Jan Bridges - Aye
Richard Kessler - Aye
Cheryl Hudson - Aye
Joe Didier - Aye
Michael Lee - Aye

On MOTION by Mr. Kessler seconded by Mr. Bridges, the July 15, 2013 minutes were approved as presented with votes as follows:
Jan Bridges - Aye
Richard Kessler – Aye
Cheryl Hudson - Aye
Joe Didier - Aye
Michael Lee - Aye

FOURTH ORDER OF BUSINESS

Manager’s Report

A. Proposed Meeting Schedule for FY 2014

- Ms. Davis outlined the proposed meeting schedule for FY 2014 noting the November meeting falls on Veteran’s Day and was changed to the second Tuesday.
- Discussion followed with the outcome being to schedule all as regular meetings with the exception of December which would be a workshop and additional workshops scheduled as needed.
- Mr. Kessler addressed the associated costs of converting workshops to regular meetings.

Mr. Lee MOVED to approve the FY 2014 Meeting Schedule as amended changing workshops to regular meetings with the exception of the December workshop and Mr. Bridges seconded the motion.

- Ms. Davis addressed the change from workshops to regular meetings and the services provided by Severn Trent. Discussion followed.

The prior motion was approved with votes as follows:
Jan Bridges - Nay
Richard Kessler – Aye
Cheryl Hudson - Aye
Joe Didier - Aye
Michael Lee - Aye

Mr. Kessler MOVED to authorize the Chairman to negotiate a proposal with Severn Trent to compensate for the conversion of workshops to meetings.

- Mr. Didier noted he would like to see a per meeting price.

Mr. Lee seconded the motion.

- Ms. Davis addressed providing a per meeting price.

The prior motion was approved with votes as follows:
Jan Bridges - Nay
Richard Kessler – Aye
Cheryl Hudson - Aye
Joe Didier - Aye
Michael Lee - Aye

- Mr. Lee requested Mr. Koncar contact him at his earliest convenience.

B. Property Manager Health Insurance

- Ms. Davis reported on the Property Manager’s health insurance noting there is a significant increase in the premium. Discussion followed.

Mr. Bridges MOVED to approve the increase in the premium for FY 2014 and Ms. Hudson seconded the motion.

- Discussion followed on the Board’s concern of being presented this item at this late date.

The prior motion was approved with votes as follows:
Jan Bridges - Aye
Richard Kessler – Aye
Cheryl Hudson - Aye
Joe Didier - Aye
Michael Lee - Aye

Mr. Bridges MOVED for Severn Trent Services to look for alternatives for insurance with less cost but equal coverage; motion died for lack of a second.

FIFTH ORDER OF BUSINESS

Attorney’s Report - Amenities Key Fob Agreement

- Ms. Daughton provided the revised key fob agreement and addressed Chapter 190 with regard to revoking amenity privileges at the request of the HOA. She recommended the references to the HOA be removed.
- Ms. Daughton outlined the revisions to the agreement.
 - Discussion followed on defining adult resident, property owner or pass holder.
 - Delete place of employment.
 - Revise “List name and age of all children age 17 and under who actually live in your household” to “List total number and individual ages of all children age 17 and under who reside in the household.”
 - Add “The Piney-Z CDD is subject to Chapter 119, Florida Statutes, Public Records Law. Under Florida law, this document may be subject to disclosure.”
- Discussion followed on the fee for additional key fobs and replacement key fobs.
- Discussion followed on each adult within a household providing identification and signing a form.

Mr. Lee MOVED to accept the revised Amenities Key Fob Registration Form and raising the additional fob fee to \$15 and Mr. Kessler seconded the motion.

- Ms. Lytle addressed removing the references to the HOA within the key fob registration. Discussion followed.

Mr. Lee withdrew the prior motion.

- This item to be placed on the next agenda.
- Ms. Daughton reported she received a letter from the Tax Collector’s office regarding the agreement for assessment collections. It will need to be corrected to reflect Mr. Lee as Chairman.

On MOTION by Mr. Didier seconded by Mr. Kessler, authorizing the Chairman to execute the agreement with Leon County Tax Collector for Uniform Method for Tax Collection was approved with votes as follows:
Jan Bridges - Aye
Richard Kessler – Aye
Cheryl Hudson - Aye
Joe Didier - Aye
Michael Lee - Aye

SIXTH ORDER OF BUSINESS

**Public Hearing to Consider the
Adoption of the Budget for Fiscal
Year 2014 and Levy of Non-Ad
Valorem Maintenance
Assessments**

Mr. Kessler MOVED to open the public hearing and Mr. Bridges seconded the motion.

- Mr. Didier outlined and addressed the Piney-CDD Projects and Amenities document, a copy of which is attached and made part of the public record.
- Mr. Kessler outlined the budget and proposed increase in assessments.
- Discussion followed on “improvements.”

The public hearing was opened with votes as follows:
Jan Bridges - Aye
Richard Kessler – Aye
Cheryl Hudson - Aye
Joe Didier - Aye
Michael Lee - Aye

A. Consideration of Resolution 2013-6 - Annual Appropriation and Adoption of the Budget

- Ms. Davis outlined Resolution 2013-6 and Resolution 2013-7.
- Ms. Davis outlined the changes to the budget:
 - Increase O&M assessments 10% - allocated to Reserves - CDD Amenities.
 - Increase Life and Health Insurance by \$2,322 - line item total \$11,772.
 - Suggested the Reserve - CDD Amenity line item be reduced to offset the increase to Life and Health Insurance.
- Ms. Davis addressed a budget amendment for FY 2013 at the end of the fiscal year.
- Discussion followed on the projections for the ProfServ-Mgmt Consulting Serv and ProfServ-Legal Services with regard to the increase in regular meetings.
- Discussion followed on additional cost centers within the budget/financials reflecting revenues for amenities.

Mr. Bridges MOVED to adopt Resolution 2013-6 the annual appropriation resolution of the Piney-Z Community Development District (the "District") relating to the annual appropriations and adopting the budget for the fiscal year beginning October 1, 2013, and ending September 30, 2014 and Ms. Hudson seconded the motion.

- Ms. Lytle addressed the additional revenue/cost centers for the budget. Discussion followed with additional revenue centers being established for Amenities Revenue - Revenue Pool, Revenue Lodge and Revenue Pavilion.
- Mr. Kessler addressed the expenditures made and proposed and inquired if this is really what the residents want them to do, how much benefit and usage are they getting out of the CDD to warrant the level of assessments. He encourages the residents to become involved with the CDD to provide input and opinions.

- Ms. Gerry Cashin addressed the amenities noting they do add to the value and/or desirability of Piney-Z. She would be against the removal of any of the amenities.
- Mr. Ron Lauver addressed the amenities and O&M assessment increases noting he also sees a value in the amenities.
- Ms. Lytle addressed reserve funds for the amenities.

Resolution 2013-6 was adopted with votes as follows:
Jan Bridges - Aye
Richard Kessler – Aye
Cheryl Hudson - Aye
Joe Didier - Aye
Michael Lee - Aye

- B. Consideration of Resolution 2013-7 - Levy of Non-Ad Valorem Maintenance Assessments**
- Ms. Davis outlined Resolution 2013-7.

On MOTION by Mr. Kessler seconded by Mr. Bridges, Resolution 2013-7 a resolution of the Board of Supervisors of the Piney-Z Community Development District imposing special assessments and certifying an assessment roll; providing a severability clause; and providing an effective date was adopted with votes as follows:
Jan Bridges - Aye
Richard Kessler – Aye
Cheryl Hudson - Aye
Joe Didier - Aye
Michael Lee - Aye

SEVENTH ORDER OF BUSINESS

**Property Manager’s Report
(including Access and Revenue Reports)**

- A. Piney-Z CDD Amenities (Fitness Center, Lodge, Pavilion, Playground, Pool and Grounds)**
- Mr. Rogers reviewed the Property Manager’s Report, outlined the quotes for the termite damage repairs and addressed the flooding behind the Lodge and a quote for drainage pipe replacement.

- Mr. Didier inquired if they can contact the City to determine if they are able to tie the drainage pipe into the City sewage system.
 - Mr. Rogers will contact the City.
- Mr. Rogers provided an update on the fitness center wall repairs noting the repairs should be finished this week.
 - Direction was given to determine if this can be handled by insurance. Discussion followed.

EIGHTH ORDER OF BUSINESS

Supervisor Requests

Previously addressed.

NINTH ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

TENTH ORDER OF BUSINESS

Adjournment

There being no further business, the meeting was adjourned.

Janice Eggleton Davis
Secretary

Michael Lee
Chairman

Seventh Order of Business

7A.



Severn Trent Services
210 North University Drive
Suite 702
Coral Springs, FL 33071
United States

T: +1 954 753 5841
F: +1 954 345 1292

www.severntrentms.com

Memorandum

Date: September 3, 2013
To: Board of Supervisors – Piney-Z CDD
From: George Z. Miller, Assistant District Manager
Subject: Health Insurance Options for Property Manager

As requested, I have contacted four insurance carriers for health insurance quotations for comparison to the existing quotation for the Property Manager.

Thus far, two have failed to respond, the third simply stated that they did not cover governmental entities and the fourth (Blue Cross) indicated that they had no interest in quoting Piney-Z.

As you might be aware, the insurance market for governmental entities is very limited. We simply do not have the number of choices as in the private sector. I will continue to pursue this matter and especially attempt to obtain a response from the two carriers that have thus far failed to respond.

Respectfully,

/s/

George Z Miller

Eighth Order of Business

8A.

Piney-Z Community Development District
Property Manager's Report
September 9, 2013

Events / Facility Use

As of this writing this the events, activities and meetings that took place at the CDD Amenities between August 12, (last regular meeting) and September 9 are as follows:
Four Resident Sponsored Parties. All were held in the Lodge.

Two HOA Related Meetings in the Lodge

One HOA Related Social at the Pavilion (Labor Day Ice Cream Social)

Piney-Z CDD Amenities (Fitness Center, Lodge, Pavilion, Playground, Pool and Grounds)
General Comments Concerning Amenities Areas:

Fitness Center: The repairs to the wall due to water damage were completed August 13. (The repair project has been submitted as a part of the insurance claim along with the tree removal and damage to the Pavilion when the tree hit it).

The floor was cleaned to prepare to move the machines back in place on August 14.

The machines were moved to their proper place August 16. Also, the Fitness Pro Company performed monthly preventive maintenance to the machines. Staff performed standard maintenance and custodial work several times per week. A repair was made to the entrance door frame. It was not closing properly and the door would occasional remain ajar. The toilet paper dispenser had to be replaced.

Lodge: Annual safety and fire equipment inspections were performed. Interstate Fire Systems, Inc. tested the fire extinguishers around the amenities and the suppression system over the oven. The suppression system is due for a special treatment that takes place at their shop. It is to be scheduled for them to remove it, inspect it, and re-install it. We cleaned out the attic for the electrician to inspect. Some minor repairs were made. We continued to organize the garage. Regular daily, maintenance and custodial work took place and events and meetings accommodated.

Pavilion: As of this writing I'm still waiting on official answers from the insurance company about the claim related to the tree (Live Oak) splitting and falling in a storm and the damage to the pavilion. Information concerning the tree, the pavilion damage and the moisture damage and repairs in the Fitness Center have all been properly submitted to the District Offices and Insurance Company, along with photos.

Playground: Checked regularly. Regular maintenance checks took place for any hazards, and the trash bags were changed regularly.

Pool / Aquatics: The remaining pool schedule is as follows:

Through Monday, September 30:

Monday through Friday: 2pm until dusk.

Saturday and Sunday: 10am until dusk

Adult Swim: In addition to the previously mentioned weekday hours, the pool is scheduled to be open for Adult Swim (18 years of age and older) through Monday September 30. The Adults Swim days are on Monday, Wednesdays and Fridays, 9am until 10am.

October: The pool will be closed on weekdays in October, but will be open two weekends: Saturday and Sunday, October 5, 6, 12, 13.

The pool closes for the season at dusk on Sunday, October 13.

Aquatics Programs: The American Red Cross Learn to Swim Lessons have completed as well as the Children's Recreational Swim Days. As of this writing Alan Cox of Alan Cox Aquatics is preparing a report about the income generated by tuitions and the expenses. He will be submitting the report to me and a check for 50% of the income after expenses.

Pool Repair: I had hoped we could make it to Fiscal Year 2014 before purchasing two more pumps. However, one of the pumps failed and had to be replaced in late August in order to keep the pool system functioning properly and the pool open. The third will need to be replaced before next pool season.

Grounds: Checked regularly. Regular maintenance and custodial work took place. I met with a representative of the City of Tallahassee and showed him the drain grate and drainage problem in the back parking lot. I showed him where the underground pipe ran. It had recently been marked by Hagen Enterprises / Roto Rotor. And I showed him where the pipe ended. He said he would investigate it and talk with a supervisor. I received an email on August 21 that said "After further investigation I can't find that the City of Tallahassee Drainage Operations has any responsibility for any maintenance on the private property at 950 Piney Z Plantation Rd."

Access Report for Fitness Center and Pool

Fitness Center Key Fob Entries

Month / Year: July 2013

Fob Entries: 623

Households represented: 96

Swimming Pool Main Gate:

Month / Year: July 2013 Open 31 Days

Fob Entries: 835

Households Represented: 167

July 2013 Swimming Pool Sign In Sheets Entries:

1176 Persons / 31 days

The number could be higher since some residents are not diligent about signing in. During the 31 days the pool was open in July the pool was used at least 1176 times when residents, property owners and guests visited the pool. Note: Of the 1176 pool users some of these are repeat customers / users. Meaning the same names in the

sign-in notebook may repeat several times or many times per month since they come to the pool more than once per month.

Property Manager's Log of Payments Received from rental of the Amenities since the last Meeting:

The fiscal year total as reported at the last meeting was \$11,605.00

Date Sent	Piney-Z Renter / Host Name on Check	Check Number/ Type of Fee / Amenity Area	Date of Event	Fee Paid
08/16/13	Daisy Cousins	6287 / Base Fee / Lodge	09/01/13	\$150.00
"	Daisy Cousins	6288 / Rental Fee / Lodge	09/01/13	\$100.00
"	Ravi Goteti	1032 / Base Fee / Lodge	09/22/13	\$150.00
"	Sarah J. Smith	9388 / Base Fee / Lodge	02/28/14	<u>\$150.00</u>
	(Resident Host: Rosanne Tomasi)		Total	\$550.00
08/30/13	Randy & Betty Barr	9183 / Base Fee / Lodge	09/20/13	\$150.00
"	Ravi Goteti	1033 / Rental / Lodge	09/22/13	<u>\$100.00</u>
			Total	\$250.00

Fiscal Year Total Sent as reported in last meeting: \$11,605.00
 Total sent to CDD Accounting August 16, 2013: \$550.00
 Total sent to CDD Accounting August 30, 2013: \$250.00
 Fiscal year to Date Total: \$12,405.00

FINANCIALS

PINEY-Z
Community Development District

Financial Report

July 31, 2013

Prepared by



Table of Contents

FINANCIAL STATEMENTS

Balance Sheet - All Funds	Page 1
Statement of Revenues, Expenditures and Changes in Fund Balance	
General Fund	Page 2 - 3
Debt Service Funds	Page 4 - 5
Notes to the Financial Statements	Page 6 - 8

SUPPORTING SCHEDULES

Non-Ad Valorem Special Assessments - Schedule	Page 9
Cash and Investment Report	Page 10
Bank Reconciliations	Page 11
Check Register	Page 12 - 14

Piney-Z
Community Development District

Financial Statements

(Unaudited)

July 31, 2013

Balance Sheet
July 31, 2013

<u>ACCOUNT DESCRIPTION</u>	<u>GENERAL FUND</u>	<u>SERIES 2002 DEBT SERVICE FUND</u>	<u>SERIES 2008 DEBT SERVICE FUND</u>	<u>TOTAL</u>
<u>ASSETS</u>				
Cash - Checking Account	\$ 63,472	\$ -	\$ -	\$ 63,472
Investments:				
Money Market Account	193,638	-	-	193,638
SBA Account	2,709	-	-	2,709
SBA Account - Restricted	663	-	-	663
Redemption Fund	-	645	-	645
Revenue Fund	-	98,025	161,984	260,009
Prepaid Items	1,649	-	-	1,649
TOTAL ASSETS	\$ 262,131	\$ 98,670	\$ 161,984	\$ 522,785
<u>LIABILITIES</u>				
Accounts Payable	\$ 9,388	\$ -	\$ -	\$ 9,388
TOTAL LIABILITIES	9,388	-	-	9,388
<u>FUND BALANCES</u>				
Nonspendable:				
Prepaid Items	1,649	-	-	1,649
Restricted for:				
Debt Service	18,500	98,670	161,984	279,154
Assigned to:				
Operating Reserves	97,361	-	-	97,361
Reserves - CDD Amenity	20,000	-	-	20,000
Unassigned:	115,233	-	-	115,233
TOTAL FUND BALANCES	\$ 252,743	\$ 98,670	\$ 161,984	\$ 513,397
TOTAL LIABILITIES & FUND BALANCES	\$ 262,131	\$ 98,670	\$ 161,984	\$ 522,785

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending July 31, 2013

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
REVENUES				
Interest - Investments	\$ 1,080	\$ 900	\$ 921	\$ 21
Interest - Tax Collector	-	-	32	32
Special Assmnts- Tax Collector	358,552	358,552	358,554	2
Special Assmnts- Discounts	(14,342)	(14,342)	(13,412)	930
Other Miscellaneous Revenues	-	-	400	400
Amenities Revenue	12,000	10,000	12,215	2,215
TOTAL REVENUES	357,290	355,110	358,710	3,600
EXPENDITURES				
Administration				
P/R-Board of Supervisors	6,000	5,000	4,600	400
FICA Taxes	459	383	352	31
ProfServ-Engineering	500	417	-	417
ProfServ-Legal Services	30,000	25,000	22,936	2,064
ProfServ-Mgmt Consulting Serv	49,275	41,062	41,063	(1)
ProfServ-Special Assessment	4,637	4,637	4,637	-
Auditing Services	3,400	3,400	3,400	-
Communication - Telephone	240	200	2	198
Postage and Freight	2,000	1,670	751	919
Insurance - General Liability	10,655	10,655	8,136	2,519
Printing and Binding	2,500	2,080	1,289	791
Legal Advertising	1,500	1,500	651	849
Miscellaneous Services	500	420	1,036	(616)
Misc-Assessmnt Collection Cost	10,757	10,757	10,360	397
Misc-Contingency	2,000	1,670	1,175	495
Office Supplies	500	420	311	109
Annual District Filing Fee	175	175	175	-
Total Administration	125,098	109,446	100,874	8,572
Field				
Contr-Landscape-Amenities Area	12,040	10,033	10,033	-
Misc-Contingency	8,204	6,840	4,972	1,868
Total Field	20,244	16,873	15,005	1,868

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending July 31, 2013

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
Parks and Recreation - General				
Payroll-Salaries	118,000	91,000	78,011	12,989
FICA Taxes	9,027	6,962	6,054	908
Pension Benefits	2,250	2,250	2,250	-
Life and Health Insurance	8,700	7,250	7,160	90
Workers' Compensation	3,791	3,791	4,247	(456)
ProfServ-Pool Maintenance	4,800	4,000	4,000	-
Contracts-Security Services	2,224	2,224	2,813	(589)
Communication - Teleph - Field	1,620	1,350	1,619	(269)
Postage and Freight	900	750	384	366
Utility - General	28,000	23,330	21,596	1,734
Utility - Other	3,000	2,500	1,858	642
R&M-General	14,100	11,750	19,577	(7,827)
R&M-Equipment	2,300	1,918	1,136	782
R&M-Pest Control	790	659	2,948	(2,289)
R&M-Pools	4,000	3,330	7,766	(4,436)
Misc-Contingency	6,000	5,000	1,210	3,790
Office Supplies	3,000	2,500	4,400	(1,900)
Op Supplies - Pool Chemicals	5,000	4,170	1,966	2,204
Capital Outlay	16,600	13,830	23,799	(9,969)
Total Parks and Recreation - General	234,102	188,564	192,794	(4,230)
Reserves				
Reserve - CDD Amenity	10,000	-	-	-
Total Reserves	10,000	-	-	-
TOTAL EXPENDITURES & RESERVES	389,444	314,883	308,673	6,210
Excess (deficiency) of revenues Over (under) expenditures	(32,154)	40,227	50,037	9,810
OTHER FINANCING SOURCES (USES)				
Contribution to (Use of) Fund Balance	(32,154)	-	-	-
TOTAL FINANCING SOURCES (USES)	(32,154)	-	-	-
Net change in fund balance	\$ (32,154)	\$ 40,227	\$ 50,037	\$ 9,810
FUND BALANCE, BEGINNING (OCT 1, 2012)	202,706	202,706	202,706	
FUND BALANCE, ENDING	\$ 170,552	\$ 242,933	\$ 252,743	

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending July 31, 2013

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
REVENUES				
Interest - Investments	\$ 50	\$ 40	\$ 50	\$ 10
Special Assmnts- Tax Collector	79,194	79,194	79,195	1
Special Assmnts- Discounts	(3,168)	(3,168)	(2,962)	206
TOTAL REVENUES	76,076	76,066	76,283	217
EXPENDITURES				
Administration				
ProfServ-Trustee	2,700	2,700	2,694	6
Misc-Assessmnt Collection Cost	2,376	2,376	2,288	88
Total Administration	5,076	5,076	4,982	94
Debt Service				
Principal Debt Retirement	50,000	50,000	50,000	-
Interest Expense	21,000	21,000	21,000	-
Total Debt Service	71,000	71,000	71,000	-
TOTAL EXPENDITURES	76,076	76,076	75,982	94
Excess (deficiency) of revenues				
Over (under) expenditures	-	(10)	301	311
Net change in fund balance	\$ -	\$ (10)	\$ 301	\$ 311
FUND BALANCE, BEGINNING (OCT 1, 2012)	98,369	98,369	98,369	
FUND BALANCE, ENDING	\$ 98,369	\$ 98,359	\$ 98,670	

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending July 31, 2013

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
REVENUES				
Interest - Investments	\$ 100	\$ 84	\$ 96	\$ 12
Special Assmnts- Tax Collector	227,306	227,306	227,306	-
Special Assmnts- Discounts	(9,092)	(9,092)	(8,503)	589
TOTAL REVENUES	218,314	218,298	218,899	601
EXPENDITURES				
Administration				
ProfServ-Dissemination Agent	1,000	1,000	1,000	-
ProfServ-Trustee	3,800	3,800	3,763	37
Misc-Assessmnt Collection Cost	6,819	6,819	6,567	252
Total Administration	11,619	11,619	11,330	289
Debt Service				
Principal Debt Retirement	160,000	160,000	160,000	-
Interest Expense	52,138	52,138	52,138	-
Total Debt Service	212,138	212,138	212,138	-
TOTAL EXPENDITURES	223,757	223,757	223,468	289
Excess (deficiency) of revenues				
Over (under) expenditures	(5,443)	(5,459)	(4,569)	890
OTHER FINANCING SOURCES (USES)				
Contribution to (Use of) Fund Balance	(5,443)	-	-	-
TOTAL FINANCING SOURCES (USES)	(5,443)	-	-	-
Net change in fund balance	\$ (5,443)	\$ (5,459)	\$ (4,569)	\$ 890
FUND BALANCE, BEGINNING (OCT 1, 2012)	166,553	166,553	166,553	
FUND BALANCE, ENDING	\$ 161,110	\$ 161,094	\$ 161,984	

Notes to the Financial Statements
July 31, 2013

General Fund

▶ **Assets**

■ **Cash and Investments** - See Cash and Investment Report on page 10 for further details. The General Fund checking account has a restricted amount of \$18,500 to satisfy the Debt Service reserve requirement.

■ **Prepaid Items** - Paid expenses for August and September 2013.

▶ **Liabilities**

■ **Accounts Payable** - Invoices paid in August 2013.

Debt Service Funds

▶ **Assets**

■ **Investments** - See Cash and Investment Report on page 10 for further details.

Notes to the Financial Statements
July 31, 2013

Financial Overview / Highlights

- ▶ As of July, the District is 83.33% of the way through the fiscal year.
- ▶ The total YTD collected Non-Ad Valorem assessments are at 100%.
- ▶ Miscellaneous Revenue represents the insurance claim of the damaged fitness center.
- ▶ The total General Fund expenditures are at 98% of the YTD budget (prorated). Significant variances are explained below.
 - The Administrative expenditures are at 92% of the YTD budget (prorated).
 - The Parks and Recreation expenditures are at 102% of the YTD budget (prorated).

Variance Analysis

Account Name	YTD Budget	YTD Actual	% of Budget	Explanation
Expenditures				
<u>Administrative</u>				
ProfServ - Legal Services	\$25,000	\$22,936	92%	Sniffen & Spellman, P.A. for general counsel fees are through July 2013.
Insurance - General Liability	\$10,655	\$8,136	76%	Florida Municipal Insurance- Annual premium amounts are \$5,028 for General Liability and \$4,497 for Property Insurance. Paid in full. This balance includes a premium refund from FY10-11 of \$1,152. and for FY11-12 \$237.
Miscellaneous Services	\$420	\$1,036	247%	Bank service charges as of July 2013. Bank charges have increased due to the FDIC insurance.
<u>Parks and Recreation - General</u>				
Payroll-Salaries	\$91,000	\$78,011	86%	Salaries as of 7/27/13
Workers' Compensation	\$3,791	\$4,247	112%	Florida Municipal Insurance - Annual amount is \$4,247. Paid in full.
Contracts-Security Services	\$2,224	\$2,813	126%	Quarterly monitoring security services from Sonitrol as of 9/30/13. Unfavorable variance due to gate sensor issue expense.
Communication - Teleph-Field	\$1,350	\$1,619	120%	Unfavorable variance due to continuing the wireless phone at the pool. This item includes that phone and the employee cell phone stipends.

Notes to the Financial Statements
July 31, 2013

<u>Account Name</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>% of Budget</u>	<u>Explanation</u>
Expenditures				
<u>Parks and Recreation - General (continued)</u>				
R&M-General	\$11,750	\$19,577	167%	Unfavorable variance is due to repairs to various lighting items. This balance includes a replacement of a low slope roof, cleaning and staining the playground equipment and gate repairs.
R&M-Pest Control	\$659	\$2,948	447%	Unfavorable variance due to an additional termite treatment and moisture barrier service.
R&M-Pools	\$3,330	\$7,766	233%	Unfavorable variance due to the purchase of a new pool pump, leak repair and replacing of pool lights.
Office Supplies	\$2,500	\$4,400	176%	Unfavorable variance due to the purchase of a first aid supply kit and a microwave oven.
Capital Outlay	\$13,830	\$23,799	172%	Purchase and installation of a lift chair and new playground equipment. This balance also includes a new copier.

Other Miscellaneous Notes

- ▶ To satisfy the Series 2002 Debt Service Fund requirements, a reserve of \$18,500 was established in the General Fund checking account (5% of outstanding bond balance). This reserve is in lieu of having a Reserve Fund with US Bank.

PINEY-Z
Community Development District

Supporting Schedules

July 31, 2013

**Non-Ad Valorem Special Assessments - Leon County Tax Collector
(Monthly Assessment Collection Distributions)
For the Fiscal Year Ending September 30, 2013**

Date Received	Net Amount Received	Discount / (Penalties) Amount	Collection Cost	Gross Amount Received	Allocation by Fund		
					General Fund	Series 2002 Debt Service Fund	Series 2008 Debt Service Fund
ASSESSMENTS LEVIED FY2013 (1)				\$ 665,055	\$ 358,554	\$ 79,195	\$ 227,306
Allocation %				100%	54%	12%	34%
11/08/12	\$ 3,854	\$ 209	\$ 119	\$ 4,182	\$ 2,255	\$ 498	\$ 1,429
11/30/12	61,679	2,649	1,908	66,236	35,710	7,887	22,639
12/11/12	137,734	5,916	4,260	147,910	79,744	17,613	50,554
12/28/12	368,533	15,830	11,398	395,761	213,369	47,127	135,265
01/14/13	10,937	349	338	11,624	6,267	1,384	3,973
02/14/13	11,481	242	365	12,088	6,517	1,439	4,131
03/12/13	4,001	84	124	4,209	2,269	501	1,439
04/25/13	11,594	-	359	11,953	6,444	1,423	4,085
05/09/13	3,099	-	96	3,195	1,722.62	380.48	1,092.06
06/12/13	719	-	22	742	400	88	253
06/21/13	7,330	(402)	227	7,155	3,857	852	2,445
TOTAL	\$ 620,962	\$ 24,878	\$ 19,215	\$ 665,055	\$ 358,554	\$ 79,195	\$ 227,306
% COLLECTED				100%	100%	100%	100%

Cash and Investment Report

July 31, 2013

<u>Account Name</u>	<u>Bank Name</u>	<u>Investment Type</u>	<u>Maturity</u>	<u>Yield</u>	<u>Balance</u>
GENERAL FUND					
Operating Checking Account	Wachovia Bank	Government Advantage Interest	n/a	0.10%	\$44,972
- Restricted for DS Reserve requirement (1)	Wachovia Bank	Government Advantage Interest	n/a	0.10%	\$18,500
				Subtotal	<u>\$63,472</u>
Public Funds Money Market Account	Florida Shores Bank SW	Money Market Account	n/a	0.45%	\$193,638
Operating Account - FUND A	SBA	Investment Pool	n/a	0.22%	\$2,709
Operating Account - FUND B (Restricted)	SBA	Investment Pool	n/a	0.00%	\$663
				Subtotal	<u>\$3,372</u>
DEBT SERVICE FUNDS					
Series 2002 Redemption Account	US Bank	Government Obligation Fund	n/a	0.00%	\$645
Series 2002 Revenue Account	US Bank	Open-ended Commercial Paper	n/a	0.15%	\$98,025
Series 2008 Revenue Account	US Bank	Open-ended Commercial Paper	n/a	0.15%	\$161,984
				Total	<u><u>\$521,135</u></u>

Note (1) Reserve requirement is 5% of the remaining bond balance - (\$370,000)

**Piney-Z CDD
Bank Reconciliation**

Bank Account No. 6166
Statement No. 07-13
Statement Date 07/31/13

G/L Balance (\$)	63,471.70	Statement Balance	68,086.14
G/L Balance	63,471.70	Outstanding Deposits	0.00
Positive Adjustments	0.00		
	<hr/>	Subtotal	68,086.14
Subtotal	63,471.70	Outstanding Checks	4,614.44
Negative Adjustments	0.00	Total Differences	0.00
	<hr/>		
Ending G/L Balance	63,471.70	Ending Balance	63,471.70
Difference	0.00		

<u>Posting Date</u>	<u>Document Type</u>	<u>Document No.</u>	<u>Description</u>	<u>Amount</u>	<u>Cleared Amount</u>	<u>Difference</u>
Outstanding Checks						
07/17/13	Payment	54942	EVAN V. FRANCIS	280.21	0.00	280.21
07/19/13	Payment	54957	CAPITAL HEALTH PLAN	716.00	0.00	716.00
07/30/13	Payment	54969	COMCAST	190.80	0.00	190.80
07/30/13	Payment	54970	FEDEX	35.57	0.00	35.57
07/30/13	Payment	54971	MARPAN SUPPLY CO., INC.	26.00	0.00	26.00
07/30/13	Payment	54972	SIGNS NOW	22.00	0.00	22.00
07/30/13	Payment	54973	VERIZON WIRELESS	55.59	0.00	55.59
07/31/13	Payment	54958	D. LANCE ROGERS	1,611.71	0.00	1,611.71
07/31/13	Payment	54962	MATTHEW B. DUKE	141.42	0.00	141.42
07/31/13	Payment	54963	EVAN V. FRANCIS	431.88	0.00	431.88
07/31/13	Payment	54964	EMMA K. FRANCIS	693.58	0.00	693.58
07/31/13	Payment	54965	LEE T. COX	76.18	0.00	76.18
07/31/13	Payment	54966	JOSEPH W. COLLINS	206.06	0.00	206.06
07/31/13	Payment	54968	TAWNI S. O'NEILL	127.44	0.00	127.44
Total Outstanding Checks				4,614.44		

Piney-Z
Community Development District

Check Register by Fund
For the Period from 7/1/13 to 7/31/13
(Sorted by Check No.)

Fund No.	Check No.	Check Date	Payee	Invoice No.	Invoice Description	G/L Account Name	G/L Account #	Check Amount
GENERAL_FUND - 001								
001	1007	07/19/13	PINEY Z CDD	072613	Transfer from MMA to CKing	Due From Other Funds	131000	\$40,000.00
001	54913	07/01/13	CAPITAL HEALTH PLAN	080113	ARAC00014724 Daryl L Rogers 8/2013	Prepaid Items	155000	\$716.00
001	54914	07/01/13	COMCAST	061513-4005-01-5	Cable Service 6/25-7/24/13	Utility - Other	543004-57201	\$190.78
001	54915	07/01/13	FEDEX	2-307-96688	Services through 6/18/13	Postage and Freight	541006-51301	\$8.77
001	54916	07/01/13	MARPAN SUPPLY CO., INC.	1261847	Container Rental July 2013	R&M-General	546001-57201	\$26.00
001	54917	07/01/13	MY OFFICE PRODUCTS	CRCP-OE-1808082-1	Return Trash Bags	Office Supplies	551002-57201	(\$221.00)
001	54917	07/01/13	MY OFFICE PRODUCTS	OE-1820957-1	Misc. cleaning supplies	R&M-General	546001-57201	\$772.95
001	54917	07/01/13	MY OFFICE PRODUCTS	OE-1820518-1	Misc. cleaning supplies	R&M-General	546001-57201	\$427.16
001	54918	07/01/13	PEDDIE CHEMICAL COMPANY	410014847	Life Ring, Buoy Holder W/line	R&M-Pools	546074-57201	\$94.74
001	54919	07/01/13	PINE TREE WATER CONTROL DISTRICT	062713	FedEx reimbursement	Postage and Freight	541006-51301	\$8.77
001	54920	07/01/13	SIGNS NOW	20696	Pool Lift Sign	Misc-Contingency	549900-57201	\$33.00
001	54920	07/01/13	SIGNS NOW	20707	Playground Sign	Misc-Contingency	549900-57201	\$239.00
001	54920	07/01/13	SIGNS NOW	20827	Pool Signs, Wheelchair Signs	Misc-Contingency	549900-57201	\$134.25
001	54921	07/01/13	STANLEY STEMER	6433571	Clean Rug, Carpet, Furniture	R&M-General	546001-57201	\$651.30
001	54922	07/01/13	TALL TIMBERS SERVICES, INC.	12816	3 Backflow Certifications	Misc-Contingency	549900-57201	\$105.00
001	54923	07/01/13	VERIZON WIRELESS	9706406118	Services 6/13-7/12-13	Misc-Contingency	541005-57201	\$55.14
001	54924	07/12/13	ALAN COX AQUATICS, INC.	070113	Pool Management/Maintenance July 2013	ProfServ-Pool Maintenance	531034-57201	\$400.00
001	54925	07/12/13	BARINEAU HEATING & AIR CONDITIONING	J7468	Repairs to A/C units	R&M-General	546001-57201	\$350.00
001	54926	07/12/13	BRIAN PESCHL	9982	Pest Control Service - July Aug Sept 2013	R&M-Pest Control	546070-57201	\$145.00
001	54927	07/12/13	CITY OF TALLAHASSEE	062613-485610	Water Service 5/25-6/25/13	Utility - General	543001-57201	\$195.02
001	54927	07/12/13	CITY OF TALLAHASSEE	062613-385610	Electric/Water Service 5/25-6/24/13	Utility - General	543001-57201	\$1,351.02
001	54928	07/12/13	FEDEX	2-315-57367	Service Through 6/25/13	Postage and Freight	541006-51301	\$9.59
001	54928	07/12/13	JOHN HURST OUTDOOR SERVICES	2124	Mowing of Amenities July 2013	Contr-Landscape-Amenities Area	534053-53901	\$1,003.34
001	54930	07/12/13	MILLER GLASS COMPANY	32719	Replace broken window in garage	R&M-General	546001-57201	\$152.99
001	54930	07/12/13	MILLER GLASS COMPANY	32714	Remove/replace broken mirror. Remove 6 mirrors	R&M-General	546001-57201	\$578.63
001	54931	07/12/13	PAK MAIL 450	246259	Service 9/12/12 Ref#205848	Postage and Freight	541006-57201	\$11.81
001	54931	07/12/13	PAK MAIL 450	246755	Service 9/24/12 Ref#206518	Postage and Freight	541006-57201	\$11.81
001	54931	07/12/13	PAK MAIL 450	257488	Service 5/3/13 Ref #217854	Postage and Freight	541006-57201	\$12.68
001	54931	07/12/13	PAK MAIL 450	258444	Service 5/23/13 Ref #218546	Postage and Freight	541006-57201	\$12.68
001	54931	07/12/13	PAK MAIL 450	259104	Service 6/8/13 Ref#218971	Postage and Freight	541006-57201	\$9.69
001	54931	07/12/13	PAK MAIL 450	259401	Service 6/14/13 Ref #219167	Postage and Freight	541006-57201	\$12.68
001	54932	07/12/13	PEDDIE CHEMICAL COMPANY	410016898	4 Cutaway Rescue Tubes - 53 inch	Op Supplies - Pool Chemicals	552009-57201	\$337.08
001	54933	07/12/13	PICKINWEE CORP	7557	Square Patio Stones	R&M-General	546001-57201	\$23.88
001	54933	07/12/13	PICKINWEE CORP	7574	Square patio stones, Trash cans	R&M-General	546001-57201	\$101.91
001	54933	07/12/13	PICKINWEE CORP	7608	Wasp/Hornet spray, misc cleaning supplies	R&M-General	546001-57201	\$34.93
001	54933	07/12/13	PICKINWEE CORP	7613	Misc Supplies	R&M-General	546001-57201	\$242.60
001	54933	07/12/13	PICKINWEE CORP	7614	Chlorine jug/chlorine	R&M-General	546001-57201	\$13.98
001	54933	07/12/13	PICKINWEE CORP	7643	Respirators and Safety Kit	R&M-General	546001-57201	\$97.96
001	54934	07/12/13	SNIFFEN & SPELLMAN, P.A.	10624	Legal Services May 2013	ProfServ-Legal Services	531023-51401	\$1,777.50
001	54934	07/12/13	SNIFFEN & SPELLMAN, P.A.	10776	Legal Services June 2013	ProfServ-Legal Services	531023-51401	\$1,337.50
001	54935	07/12/13	SONITROL	213137	Qrly Monitoring/Maintenance 7/1-9/30/13	Contracts-Security Services	534037-57201	\$644.73
001	54950	07/22/13	BARINEAU HEATING & AIR CONDITIONING	S25689	Replace Condensate Pump in Gym	R&M-General	546001-57201	\$272.00

Piney-Z
Community Development District

Check Register by Fund
For the Period from 7/1/13 to 7/31/13
(Sorted by Check No.)

Fund No.	Check No.	Check Date	Payee	Invoice No.	Invoice Description	GL Account Name	GL Account #	Check Amount
001	54951	07/22/13	CITY OF TALLAHASSEE	7/10/13-485610	Services 6/11-7/10/13	Utility - General	543001-57201	\$101.48
001	54952	07/22/13	FEDEX	2-330-18557	Services through 7/9/13	Postage and Freight	541006-51301	\$9.50
001	54953	07/22/13	IN THE SWIM COMMERCIAL	002874674	Replacement Battery/chair lift	R&M-Pools	546074-57201	\$199.99
001	54954	07/22/13	MY OFFICE PRODUCTS	OE-1827818-1	Commercial Shelving/garage/maint. supplies	Office Supplies	551002-57201	\$707.00
001	54954	07/22/13	MY OFFICE PRODUCTS	OE-1833061-1	Office/custodial/maint. Supplies	Office Supplies	551002-57201	\$817.70
001	54955	07/22/13	SWAIN POOLS AND SPAS	9449863	Install Flowmeter	R&M-Pools	546074-57201	\$297.44
001	54957	07/19/13	CAPITAL HEALTH PLAN	081013	Account#ARAC00014724 For September	Prepaid Items	155000	\$716.00
001	54969	07/30/13	COMCAST	071513-234005-01-5	Cable Service 7/25-8/24/13	Prepaid Items	155000	\$190.80
001	54970	07/30/13	FEDEX	2-337-36335	Services through 7/16/13	Postage and Freight	541006-51301	\$26.07
001	54970	07/30/13	FEDEX	2-344-81673	Services through 7/23/13	Postage and Freight	541006-51301	\$9.50
001	54971	07/30/13	MARPAN SUPPLY CO., INC.	1265759	Container Rental August 2013	Prepaid Items	155000	\$26.00
001	54972	07/30/13	SIGNS NOW	20867	Adult Swim Sign	Misc-Contingency	549900-57201	\$22.00
001	54973	07/30/13	VERIZON WIRELESS	9708076943	Services 7/13-8/12/13	Communication - Teleph - Field	541005-57201	\$55.59
001	54901	07/03/13	D. LANCE ROGERS	PAYROLL	July 03, 2013 Payroll Posting			\$1,642.02
001	54902	07/03/13	KYLE M. ROGERS	PAYROLL	July 03, 2013 Payroll Posting			\$453.88
001	54903	07/03/13	DANIEL J. ROZOFOSKY	PAYROLL	July 03, 2013 Payroll Posting			\$615.00
001	54904	07/03/13	RICHARD B. STOWERS	PAYROLL	July 03, 2013 Payroll Posting			\$8.08
001	54905	07/03/13	LUKE J. LILES	PAYROLL	July 03, 2013 Payroll Posting			\$479.93
001	54906	07/03/13	MATTHEW B. DUKE	PAYROLL	July 03, 2013 Payroll Posting			\$282.86
001	54907	07/03/13	EVAN V. FRANCIS	PAYROLL	July 03, 2013 Payroll Posting			\$361.69
001	54908	07/03/13	EMMA K. FRANCIS	PAYROLL	July 03, 2013 Payroll Posting			\$358.35
001	54909	07/03/13	DYLAN L. SEELEY	PAYROLL	July 03, 2013 Payroll Posting			\$459.44
001	54910	07/03/13	LEE T. COX	PAYROLL	July 03, 2013 Payroll Posting			\$68.57
001	54911	07/03/13	JOSEPH W. COLLINS	PAYROLL	July 03, 2013 Payroll Posting			\$463.01
001	54912	07/03/13	MARIA E. ZEA	PAYROLL	July 03, 2013 Payroll Posting			\$80.80
001	54936	07/17/13	D. LANCE ROGERS	PAYROLL	July 17, 2013 Payroll Posting			\$1,611.71
001	54937	07/17/13	KYLE M. ROGERS	PAYROLL	July 17, 2013 Payroll Posting			\$696.85
001	54938	07/17/13	DANIEL J. ROZOFOSKY	PAYROLL	July 17, 2013 Payroll Posting			\$810.03
001	54939	07/17/13	RICHARD B. STOWERS	PAYROLL	July 17, 2013 Payroll Posting			\$398.15
001	54940	07/17/13	LUKE J. LILES	PAYROLL	July 17, 2013 Payroll Posting			\$332.72
001	54941	07/17/13	MATTHEW B. DUKE	PAYROLL	July 17, 2013 Payroll Posting			\$702.16
001	54942	07/17/13	EVAN V. FRANCIS	PAYROLL	July 17, 2013 Payroll Posting			\$280.21
001	54943	07/17/13	EMMA K. FRANCIS	PAYROLL	July 17, 2013 Payroll Posting			\$164.73
001	54944	07/17/13	JOSEPH W. COLLINS	PAYROLL	July 17, 2013 Payroll Posting			\$221.62
001	54945	07/17/13	MARIA E. ZEA	PAYROLL	July 17, 2013 Payroll Posting			\$210.09
001	54946	07/18/13	JAN M. BRIDGES	PAYROLL	July 18, 2013 Payroll Posting			\$184.70
001	54947	07/18/13	RICHARD A. KESSLER, JR.	PAYROLL	July 18, 2013 Payroll Posting			\$184.70
001	54948	07/18/13	MICHAEL D. LEE	PAYROLL	July 18, 2013 Payroll Posting			\$173.87
001	54949	07/18/13	CHERYL M. HUDSON	PAYROLL	July 18, 2013 Payroll Posting			\$432.58
001	54956	07/26/13	KYLE M. ROGERS	PAYROLL	July 26, 2013 Payroll Posting			\$1,611.71
001	54958	07/31/13	D. LANCE ROGERS	PAYROLL	July 31, 2013 Payroll Posting			\$764.31
001	54959	07/31/13	DANIEL J. ROZOFOSKY	PAYROLL	July 31, 2013 Payroll Posting			\$515.98
001	54960	07/31/13	RICHARD B. STOWERS	PAYROLL	July 31, 2013 Payroll Posting			

Check Register by Fund
For the Period from 7/1/13 to 7/31/13
(Sorted by Check No.)

Fund No.	Check No.	Check Date	Payee	Invoice No.	Invoice Description	G/L Account Name	G/L Account #	Check Amount
001	54961	07/31/13	LUKE J. LILES	PAYROLL	July 31, 2013 Payroll Posting			\$156.18
001	54962	07/31/13	MATTHEW B. DUKE	PAYROLL	July 31, 2013 Payroll Posting			\$141.42
001	54963	07/31/13	EVAN V. FRANCIS	PAYROLL	July 31, 2013 Payroll Posting			\$431.88
001	54964	07/31/13	EMMA K. FRANCIS	PAYROLL	July 31, 2013 Payroll Posting			\$693.58
001	54965	07/31/13	LEE T. COX	PAYROLL	July 31, 2013 Payroll Posting			\$76.18
001	54966	07/31/13	JOSEPH W. COLLINS	PAYROLL	July 31, 2013 Payroll Posting			\$206.06
001	54967	07/31/13	MARIA E. ZEA	PAYROLL	July 31, 2013 Payroll Posting			\$181.82
001	54968	07/31/13	TAWNI S. ONEILL	PAYROLL	July 31, 2013 Payroll Posting			\$127.44
Fund Total								\$72,330.95

Total Checks Paid	\$72,330.95
--------------------------	--------------------